

We have prepared the information below so that you, our business partners, suppliers or potential customers or the contacts of our business partners, suppliers or potential customers, can be fully aware of how we handle the collection, use and disclosure of personal data. The following data are processed:

Controller

The controller of your personal data:

CR3-Kaffeeveredelung M. Hermsen GmbH

I. Legal grounds and purposes for the processing of your personal data

The processing of your personal data may be necessary to take the steps required prior to entering a contractual business relationship with you or for the fulfilment of obligations arising from a contract to which you are a party. Such circumstances may include (for example) the processing of purchase orders, deliveries or payments, the preparation and response to quotation requests from individuals or the determination of the establishment or of the terms and conditions of a contractual relationship (point (b) of Art. 6(1) GDPR).

In addition, CR3-Kaffeeveredelung M. Hermsen GmbH is subject to various legal obligations that may make it necessary to process your personal data (point (c) of Art. 6(1) GDPR). Such legal obligations may arise *inter alia* from tax law, commercial law, foreign trade law or sanctions law.

In addition, it may be necessary to process your personal data for the protection of legitimate interests (point (f) of Art. 6(1) GDPR). Legitimate interests include in particular the conclusion or performance of contracts and other business relationships with our business partners, suppliers or potential customers for whom you may be acting as a representative or as an employee. Other legitimate interests include internal administrative purposes (e.g. for accounting), the ensuring of IT security and operations, the conduct of compliance investigations, the assurance of building and facility security or the establishment, exercise or defence of legal claims.

Within the scope of our business relationship, you must provide any personal data that are necessary for the establishment, performance and termination of a business relationship and for the fulfilment of the associated obligations, that we are obligated by law to collect or that we are entitled to collect in the pursuit of our legitimate interests. Without these data, we will generally be unable to contact you and/or enter into a business relationship with you. Insofar as you have provided the data to us voluntarily, we will indicate this appropriately when collecting the data.

II. Recipients of your personal data

Your data will be passed on to third parties outside CR3-Kaffeeveredelung M. Hermsen GmbH solely if you have expressly consented to the transfer beforehand or if we are obligated by law to disclose the data. The legal grounds for this data processing are found in point (a) of Art. 6(1) if consent has been given or in point (c) of Art. 6(1) if there is a legal obligation. In exceptional cases, data are processed on our behalf by contract processors. Any such processors are carefully selected in each case; they are also audited by us and contractually obligated in accordance with Art. 28 GDPR.

III. Data transfer to third countries

If we transfer personal data to recipients outside the European Economic Area (EEA), the transfer will take place solely if and when the third country has been confirmed by the EU Commission as having an adequate level of data protection, an adequate level of data protection has been agreed with the data recipient (e.g. by means of EU standard contract clauses) or you have given us your consent in accordance with the requirements of Art. 49 GDPR.

IV. Retention period

The personal data will be archived for as long as is necessary to fulfil the above-mentioned purposes or as long as there are legal or contractual retention obligations.

V. Your rights as a data subject

Data subjects have the right to obtain information from controllers about the personal data concerning them and to request rectification of inaccurate data or their erasure insofar as one of the grounds set forth in Art. 17 GDPR have been satisfied (e.g. when the data are no longer required for the intended purpose). Moreover, there is the right to restriction of the processing if and when one of the prerequisites set forth in Art. 18 GDPR is met and, in the cases of Art. 20 GDPR, the right to data portability. If data are collected pursuant to point (e) (processing in the exercise of official authority or for performance of a task carried out in the public interest) or point (f) (processing in the pursuit of legitimate interests) of Art. 6(1) GDPR, the data subject has the right, on grounds relating to his or her particular situation, to object at any time to the processing. We will then no longer process the personal data unless there are compelling legitimate grounds for the processing that override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

Your contact for the assertion of your data protection rights:

Postal address:

CR3-Kaffeeveredelung M. Hermsen GmbH
Waterbergstr. 14
28237 Bremen

Every data subject has the right to lodge a complaint with a supervisory authority if the data subject considers that the processing of the data concerning him or her infringes data protection law. In particular, the complaint may be lodged with a supervisory authority in the member state in which the data subject has his or her habitual residence or the place of the alleged infringement. The competent supervisory authority:

The State Commissioner for Data Protection and Freedom of Information of the Free and Hanseatic City of Bremen
Dr Imke Sommer
Arndtstrasse 1
27570 Bremerhaven
Phone: +49 (0)421 / 361–2010

Email: office@datenschutz.bremen.de

Home page: <https://www.datenschutz.bremen.de/>

VI. Contact information for the data protection officer

Christian Spuck
Dr. Hufenbach & Partner GmbH & Co. KG
Düstere-Eichen-Weg 50
37073 Göttingen, Germany

Phone: +49 (0)551 383310
Email: c.spuck@hufenbach.de